



2018 Vendor Application
 August 10th, 11th, 12th, 2018
 Friday 4:00pm -8:00pm
 Saturday 10:00am – 7:00pm Sunday 10:00am – 4:00pm

Returning Vendor **New Vendor** **Festival Sponsor**

| | | |
|-----------|----------|---------|
| Date Rcvd | Category | Booth # |
|-----------|----------|---------|

APPLICATION DEADLINE – JULY 15, 2018

**** PLEASE PRINT CLEARLY ****

| | |
|------------------------|-----------------|
| Business Name | Cell/Home Phone |
| Contact Person | Business Phone |
| Mailing Address | |
| City, State, Zip | Email Address |
| Washington State UBI # | Website |

Vendor Categories and Booth Selections

| Category | Dimensions | Fee | Amount |
|---------------------------------------------------------------------------------------------------------------------------------|------------|--------------|------------------------------|
| Arts & Crafts | 10' x 10' | \$ 150.00 | |
| Arts & Crafts | 10' x 20' | \$ 200.00 | |
| Arts & Crafts | 10' x 30' | \$250.00 | |
| <i>All Arts & Crafts items must be original and made by the applicant. Please submit photos of your booth & crafts.</i> | | | |
| Commercial | 10' x 10' | \$ 250.00 | |
| Commercial | 10' x 20' | \$ 375.00 | |
| Commercial | 10' x 30' | \$ 480.00 | |
| Commercial – Info ONLY | 10' x 10' | \$ 200.00 | |
| <i>Commercial business, products, and services including imported items and production ware. Include a photo of your booth.</i> | | | |
| Food | 10' x 10' | \$ 350.00 | |
| Food | 10' x 20' | \$ 525.00 | |
| Food | 10' x 30' | \$ 675.00 | |
| <i>Food Vendors, please complete Food Booth Worksheet and submit with application.</i> | | | |
| Non-Profit 501-C3 | 10' x 10' | \$ 75.00 | |
| Non-Profit 501-C3 | 10' x 20' | \$ 100.00 | |
| Non-Profit 501-C3 | 10' x 30' | \$ 125.00 | |
| <i>Non-profits, please note your 501-C3 number:</i> | | | |
| Additional fees to be paid upon acceptance, booth space limited: | | | |
| Arts & Crafts/Commercial Vendors wanting electricity | | \$25.00 | <i>Fee paid at check-in.</i> |
| <i>Those requesting electricity, please submit an Electrical Request worksheet with your application.</i> | | | |
| Late Fee (Application received after July 15, 2018) | | \$25.00 | |
| Checks or money orders payable to: North Bend Educational & Cultural Association or NBECA | | TOTAL | \$ |

Space Cancellation Policy: Cancellations occurring up to 31 days prior to the festival will receive a refund of 50% of the space fees paid. Cancellations occurring 0-30 days prior to the festival will receive NO REFUND!

| | |
|--------------------|------------------------|
| Total \$ Due _____ | Office Use Only |
| Amt. Pd. \$ _____ | Date _____ |
| Bal. Due \$ _____ | Date _____ |
| Refund \$ _____ | Date _____ |

Returning Vendors Only:

Is there is a specific booth space you want to be placed in for the 2018 Festival? Yes No

If yes, please include booth choice. 1st _____ 2nd _____ 3rd _____

* We cannot guarantee booth assignments, we will do our best to meet requests.

All Vendors: Please list and describe your inventory/ menu, as well as attach a picture of your booth:

Food Vendors: Please complete Food Booth Worksheet and submit with application

Please note any special needs or considerations that need to be considered for booth placement.

The Festival Committee reviews and approves all items and materials to be displayed, sold, or given away at no charge during the Festival. Please describe any free items/prizes you plan to give away at your booth.

Booth space is assigned by the Festival Committee and will be given at the time of vendor check-in. Late vendor applications will be considered if space is available. Upon acceptance, late payments and fees must be received in negotiable funds only (cash, cashiers' checks or money order) prior to vendor check-in.

Parking Requests – Cars cannot be parked next to booth space during festival hours

Handicap Parking Needed: Yes No

Do you need to park a supply trailer or truck for the entire weekend? Yes No Size/Dimensions: _____

If yes, will you need access to the supply trailer during the weekend? Yes No

Do you need to park a car longer than standard size? Yes No

If yes, will you need access to the car during the weekend? Yes No

RV Parking Needed for the weekend: Yes No Size of RV: _____ feet

Requested Check in/Set up time:

PLEASE CHECK ONE: 9am 10am 11am 12 noon 1pm 2pm

Vendors are required to have their booth's open during all sale hours.

Friday 4:00pm-8:00pm | Saturday 10:00am-7:00pm | Sunday 10:00am-4:00pm

Event participation is at your own risk. Your signature indemnifies the Festival at Mt. Si Committee, the City of North Bend, Si View Metropolitan Park District, the Festival at Mt. Si, their employees, officers, sponsors and agents and saves them harmless from all claims, actions, damages, liability and expense in connection with any loss of life, business, injury of any nature, and/or damages to property. There are no refunds, partial or otherwise given for any of these reasons. There are no guarantees that an application will be accepted. Vendor selection is the sole discretion of the Festival.

The Festival at Mt. Si Committee reserves the right to remove ANY vendor from the event, without refund, for misrepresentation of products, inappropriate conduct, or failure to comply with the vendor guidelines and regulations as set forth by the Festival. Festival reserves the right to accept or deny any application.

Applicant Signature: _____

Date: _____