



2018 Vendor Application
 August 10th, 11th, 12th, 2018
 Friday 5:00pm -8:00pm
 Saturday 10:00am – 7:00pm Sunday 10:00am – 4:00pm

Returning Vendor **New Vendor** **Festival Sponsor**

Date Rcvd	Category	Booth #
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APPLICATION DEADLINE – JULY 15, 2018

**** PLEASE PRINT CLEARLY ****

Business Name	Cell/Home Phone
Contact Person	Business Phone
Mailing Address	
City, State, Zip	Email Address
Washington State UBI #	Website

Vendor Categories and Booth Selections

Category	Dimensions	Fee	Amount
Arts & Crafts	10' x 10'	\$ 150.00	
Arts & Crafts	10' x 20'	\$ 200.00	
Arts & Crafts	10' x 30'	\$250.00	
<i>All Arts & Crafts items must be original and made by the applicant. Include photos of your crafts & booth..</i>			
Commercial	10' x 10'	\$ 250.00	
Commercial	10' x 20'	\$ 375.00	
Commercial	10' x 30'	\$ 480.00	
Commercial – Info ONLY	10' x 10'	\$ 200.00	
<i>Commercial business, products, and services including imported items and production ware. Include photos of your products & booth.</i>			
Food	10' x 10'	\$ 350.00	
Food	10' x 20'	\$ 525.00	
Food	10' x 30'	\$ 675.00	
<i>Food Vendors, please complete Food Booth Worksheet and include with application.</i>			
Non-Profit 501-C3	10' x 10'	\$ 75.00	
Non-Profit 501-C3	10' x 20'	\$ 100.00	
Non-Profit 501-C3	10' x 30'	\$ 125.00	
<i>Non-profits, please note your 501-C3 number:</i>			
Additional fees to be paid upon acceptance, booth space limited:			
Arts & Crafts/Commercial Vendors wanting electricity		\$25.00	<i>Fee paid at check-in.</i>
<i>Those requesting electricity, please include an Electrical Request worksheet with your application.</i>			
Late Fee (Application received after July 15, 2018)		\$25.00	
Checks or money orders payable to: North Bend Educational & Cultural Association or NBECA			TOTAL \$

Space Cancellation Policy: Cancellations occurring up to 31 days prior to the festival will receive a refund of 50% of the space fees paid. Cancellations occurring 0-30 days prior to the festival will receive NO REFUND!

Total \$ Due _____	Office Use Only
Amt. Pd. \$ _____	Date _____
Bal. Due \$ _____	Date _____
Refund \$ _____	Date _____

Returning Vendors Only:

Is there is a specific booth space you want to be placed in for the 2018 Festival? Yes No

If yes, please include booth choice. 1st _____ 2nd _____ 3rd _____

* We cannot guarantee booth assignments, we will do our best to meet requests.

All Vendors: Please describe your inventory & attach a picture of your product & booth:

Food Vendors: Please complete Food Booth Worksheet and include with application

* Please note any special needs that need to be considered for booth placement.

The Festival Committee reviews and approves all items and materials to be displayed, sold, or given away at no charge during the Festival. Please describe any free items/prizes you plan to give away at your booth.

* Upon acceptance to the festival, vendors will be asked to submit a Certificate of Liability naming NBECA as an additional insured.

Booth space is assigned by the Festival Committee and will be given at the time of vendor check-in. Late vendor applications will be considered if space is available. Upon acceptance, late payments and fees must be received in negotiable funds only (cash, cashiers' checks or money order) prior to vendor check-in.

Parking Requests – Cars cannot be parked next to booth space during festival hours

Handicap Parking Needed: Yes No

Do you need to park a supply trailer or truck for the entire weekend? Yes No Size/Dimensions: _____
If yes, will you need access to the supply trailer during the weekend? Yes No

Do you need to park a car longer than standard size? Yes No
If yes, will you need access to the car during the weekend? Yes No

RV Parking Needed for the weekend: Yes No Size of RV: _____ feet

Requested Check in/Set up time:

PLEASE CHECK ONE: 9am 10am 11am 12 noon 1pm 2pm

Vendors are required to have their booth's open during all sale hours.

Friday 5:00pm-8:00pm | Saturday 10:00am-7:00pm | Sunday 10:00am-4:00pm

Event participation is at your own risk. Your signature indemnifies the Festival at Mt. Si Committee, the City of North Bend, Si View Metropolitan Park District, the Festival at Mt. Si, their employees, officers, sponsors and agents and saves them harmless from all claims, actions, damages, liability and expense in connection with any loss of life, business, injury of any nature, and/or damages to property. There are no refunds, partial or otherwise given for any of these reasons. There are no guarantees that an application will be accepted. Vendor selection is the sole discretion of the Festival.

The Festival at Mt. Si Committee reserves the right to remove ANY vendor from the event, without refund, for misrepresentation of products, inappropriate conduct, or failure to comply with the vendor guidelines and regulations as set forth by the Festival. Festival reserves the right to accept or deny any application.

Applicant Signature: _____

Date: _____

2018 FESTIVAL AT MT SI
P.O. Box 1170, North Bend, WA 98045
www.festivalatmtsi.org